

NSF Facilities, Equipment and Other Resources

Last updated: May 15, 2024

These instructions are applicable to proposals submitted on or after May 20, 2024, under the [NSF Proposal and Procedures Guide \(PAPPG\) 24-01](#).

The [Facilities, Equipment, and Other Resources](#) section of the proposal is used to assess the adequacy of the resources available to perform the effort proposed to satisfy both the Intellectual Merit and Broader Impacts review criteria. Proposers should describe only those resources that are directly applicable. Proposers should include an aggregated description of the internal and external resources (both physical and personnel) that the organization and its collaborators, and subrecipients will provide to the project, should it be funded. Such information must be provided in this section, in lieu of other parts of the proposal (e.g., Budget Justification, Project Description). The description should be narrative in nature and must not include any quantifiable financial information. Reviewers will evaluate the information during the merit review process and the cognizant NSF Program Officer will review it for programmatic and technical sufficiency.

Although these resources are not considered voluntary committed cost sharing as defined in 2 CFR § 200.1, the Foundation **does expect** that the resources identified in the Facilities, Equipment and Other Resources section will be provided, or made available, should the proposal be funded. [Chapter VII.B.1](#) specifies procedures for use by the recipient when there are postaward changes to objectives, scope, or methods/procedures.

If there are no Facilities, Equipment and Other Resources to describe, upload a document in this section of the proposal that states “Not Applicable.”

FACILITIES

Describe any applicable Laboratory, Clinical, Animal, Computer, and Office facilities/resources. Include square footage, location, and any other important physical aspects.

MAJOR EQUIPMENT

List the most important items available for the project and, as appropriate, identify the location and pertinent capabilities of the items.

OTHER RESOURCES

Provide any information describing the other resources available to the project. Identify support services such as consultant, administrative, machine shop, and electronics shop, and the extent to which they will be available for the project. Include an explanation of any consortium/contractual arrangements.

UNFUNDED COLLABORATORS

Any substantial collaboration with individuals not included in the budget should be described in the Facilities, Equipment and Other Resources section and documented in a letter of collaboration from each collaborator. Such letters should be provided as a supplementary document in Research.gov and follow the format instructions specified in [Chapter II.D.2.i\(iii\)](#). Collaborative activities that are identified in the budget should follow the instructions in [Chapter II.E.3](#).

SENIOR PERSONNEL

If salary and person months are not being requested for an individual designated as Senior Personnel, they should be removed from Section A of the budget. Their name(s) will remain on the Cover Sheet and the individual(s) role on the project should be described in this section (see [PAPPG Section II.D.2.f.i.c](#)). The names of the PI and any Co-PIs will remain on the Cover Sheet even if removed from the budget.